

The College of Visual and Performing Arts is proud of the accomplishments and commitment of its faculty. In recognition of superlative achievement in teaching, scholarship, and service, the College names a Distinguished Teacher, a Madison Scholar, and a Distinguished Service award recipient. The Distinguished Teacher in the College is recognized for exemplary commitment to teaching. The Madison Scholar is recognized for a record of outstanding scholarship (research or creative work) and its dissemination through publication, exhibition, performance, or other means. The Distinguished Service Award recognizes a record of outstanding achievement in service.

### **Candidate Requirements**

To be eligible for these awards one must meet the following criteria:

- currently teach undergraduates and/or graduate students;
- currently have full-time (non-retired or non-emeritus) status;
- consistently receive satisfactory ratings in all three areas of annual review: teaching, scholarly activity, and service, and;
- have completed at least five years of service at JMU at the rank of assistant professor or above.
- Distinguished Teacher candidates may have never received the College Distinguished Teacher Award or the Carl Harter Distinguished Teacher Award. Previous Madison Scholars are not eligible for the Madison Scholar award, and previous Distinguished Service award winners are not eligible for the Distinguished Service Award.

### **The Process for all Awards**

- The faculty of each school should determine a method for selecting the best nominee for each award. Each school may nominate only one person for each award.
- The AUH will gather nomination materials and submit complete packets to the Associate Dean by **5:00 pm on Friday, September 29<sup>th</sup>, 2023**.
- The Faculty Awards Committee (FAC) will asynchronously review the packets and then meet to select recipients to be put forward to the Dean for review.
- Upon approval, the Dean sends notification to the recipients, their AUHs, and then to the college at large.
- Formal recognition will occur at a university-wide faculty recognition event. The recipient of each award will receive a \$1,500 honorarium.
  - Distinguished Teachers will be invited to address graduating students at May Commencement.
  - Madison Scholars will be invited to present their lecture, exhibition, or performance to the university community during the Sparks Research Symposium in the Spring of 2024.

## **Distinguished Service Award Nomination Packet**

The FAC will evaluate nominees for Distinguished Service in these areas in service to their academic area, school, college, university, state or regional organizations, and national or international organizations over the previous five years. Nomination material should articulate the breadth and degree of service activities, and could include clarification of parameters, such as:

- **Scope of Service:** This could include serving as a judge for a day-long student competition, a semester or year-long service commitment, or multiple-year term of service.
- **Attainment of Service:** Distinguishes between being elected, being invited, or volunteering for a service position.
- **Leadership Potential of Service:** The distinction between being a member or a leader in a service position, that is, does the faculty member contribute towards a goal or do they direct and organize others.
- **Meaningful Contribution:** This ranges from membership alone to acting as a representative of the university (area, school, college, or university).

### **Distinguished Service Packet Contents**

- The AUH will write a letter of nomination to the FAC describing the accomplishments and qualifications of the nominee regarding the above criteria and focusing on their last five years of service.
- The AUH will invite a maximum of two additional letters of recommendation highlighting the candidate's depth and breadth of service. The letters should be addressed to the FAC.
- The nominee will write a letter to the FAC explaining their qualifications for this award, focusing on the above criteria and referencing their last five years of service activities. They will send the letter and their current CV to the AUH for inclusion in the packet.

## **Distinguished Teaching Award Nomination Packet**

Nominees for Distinguished Teaching will be evaluated by the FAC on these qualities of an excellent teacher over the previous five years of teaching.

- **Course Design:** Incorporates evolving best practices with the delivery of materials, stays up to date with the field, and brings new material into the classroom. Assessment measures allow students to understand their mastery of content and how to improve. The course is designed around student learning objectives for the area and school.
- **Curriculum Design:** Creates new structures, methods, and pedagogy for an area that aligns with the area with school, college, or university goals.

- **Course Implementation:** Course is appropriately paced to adhere to the syllabus while remaining flexible to student response. Students report a sense of belonging in the classroom, that is feeling supported, understood, and part of the classroom culture.
- **Mentorship:** Takes an active role in mentoring other faculty to improve their teaching skills and/or is an active mentor to students.

### **Distinguished Teacher Packet Contents**

- The AUH will write a letter of nomination to the FAC describing the teaching accomplishments and qualifications of the nominee regarding the above criteria and focusing on their last five years of teaching.
- The AUH will invite a maximum of two additional letters of recommendation from students, alumni, or faculty who have had the opportunity to observe the nominee's classroom, highlighting the candidate's excellence in teaching. The letters should be addressed to the FAC.
- The nominee will write a letter addressed to the FAC explaining their qualifications for this award focusing on the above criteria and referencing their last five years of teaching activities. They will send the letter and their current CV to the AUH for inclusion in the packet.

### **Madison Scholar Award Nomination Packet**

Nominees for Madison Scholar will be evaluated by the FAC on their work towards these qualities of an excellent scholar over the previous five years.

- **External Validation/Reach:** Peers from outside CVPA review work and report positively. The scholarly or creative work reaches a national and/or international audience.
- **Sustained Record of Success:** Shares research stream with others at conferences, the classroom, or other venues. Has an active publication or production record.
- **Value to Discipline:** Changes the field or contributes to new trends in the field. The field reacts to the work.
- **Interdisciplinarity and Collaboration:** Has multiple projects that are based in interdisciplinary work and collaboration with scholars and students.

### **Madison Scholar Packet Contents**

- The AUH will write a letter of nomination to the FAC describing the research or creative activities of the nominee regarding the above criteria and focusing on their last five years of scholastic work.

- The AUH will invite a maximum of two additional letters of recommendation, highlighting the candidate's excellence in research or creative activity. The letters should be addressed to the FAC.
- The nominee will write a letter addressed to the FAC explaining their qualifications for this award focusing on the above criteria and referencing their last five years of scholarly or creative activities. They will send the letter and their current CV to the AUH for inclusion in the packet.