

AAASAC MONTHLY NEWSLETTER

DECEMBER 2023



THE ACADEMIC AFFAIRS ADMINISTRATIVE STAFF ADVISORY COUNCIL WOULD LIKE TO WISH YOU AND YOUR LOVED ONES THE HAPPIEST OF HOLIDAYS. WE HOPE YOUR YEAR IS FULL OF JOY AND PEACE. THANK YOU FOR ALL YOU DO.

PROVOST AWARD FOR ADMINISTRATIVE EXCELLENCE

NOMINATIONS FOR THE 2023-2024 PROVOST AWARD FOR ADMINISTRATIVE EXCELLENCE ARE BEING ACCEPTED UNTIL JANUARY 31ST. CONSIDER NOMINATING A COLLEAGUE OR TALKING TO YOUR SUPERVISOR ABOUT BEING NOMINATED FOR YOUR WORK! THE AWARD RECOGNIZES 2 FULL-TIME & 1 PART-TIME EMPLOYEE FOR EXCELLENT WORK.



CRITERIA &
INSTRUCTIONS: [HERE](#)

JMU LIBRARIES WANTS YOUR FEEDBACK!

PLEASE LET US KNOW WHAT RESOURCES AND SUPPORT YOU NEED FROM THE LIBRARIES IN THE SPRING SEMESTER. YOUR ANSWERS TO THIS QUICK **TWO-QUESTION SURVEY** WILL HELP JMU LIBRARIES PLAN AROUND YOUR NEEDS. PLEASE HELP US SHAPE OUR WORKSHOPS AND RESOURCES SO THAT THEY ARE RELEVANT AND USEFUL TO YOU!

THE SURVEY WILL CLOSE ON **DECEMBER 18TH**, SO SHARE SOON!

Need help or have a question? ASACHelp@jmu.edu

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Meet AAASAC's Co-Chairs!



NAME/TITLE: MELISSA REBICH;
EXECUTIVE ADMINISTRATIVE
ASSISTANT/COLLEGE OF EDUCATION,
DEAN'S OFFICE

**HOW LONG YOU HAVE WORKED AT
JMU:** 10 YEARS (AUGUST 2023)

**WHAT AAASAC HAS DONE FOR YOU
AND WHAT YOU HOPE IT CAN DO FOR
OTHERS:** AAASAC HAS ALLOWED ME TO
CONNECT WITH ADMINISTRATIVE STAFF
ACROSS ACADEMIC AFFAIRS. THROUGH
THESE CONNECTIONS, I HAVE
DEVELOPED VALUABLE RESOURCES AND
FRIENDSHIPS. I LOVE THAT AAASAC
REPRESENTS AND ADVOCATES FOR ALL
STAFF UNDER ACADEMIC AFFAIRS. I
BELIEVE IN THE WORK AAASAC IS DOING
ON BEHALF OF ALL STAFF AND THAT
THERE IS BENEFIT SEEN BY THE WORK
WE DO.

FUN FACT ABOUT YOURSELF: I GREW
UP IN THE SAN FERNANDO VALLEY IN
CALIFORNIA AND CALL THE
SHENANDOAH VALLEY MY TRUE HOME...I
REMAIN A VALLEY GIRL!



NAME/TITLE: SANDRA PURINGTON; SR.
ADMINISTRATIVE ASSISTANT/SCHOOL OF
WRITING, RHETORIC AND TECHNICAL
COMMUNICATION (WRTC)

**HOW LONG YOU HAVE WORKED AT
JMU:** STARTING MY 23RD YEAR

**WHAT AAASAC HAS DONE FOR YOU
AND WHAT YOU HOPE IT CAN DO FOR
OTHERS:** IT HAS GIVEN ME SEVERAL
OPPORTUNITIES. THE MOST IMPORTANT
ONE IS THE ABILITY TO PROMOTE THE
WORK AND VALUE OF ADMINISTRATIVE
PROFESSIONALS. BEFORE AAASAC,
STAFF HAD NO VOICE AND I HOPE THAT
OTHERS SEE THE VALUE OF AAASAC
AND WHAT WE ARE DOING.

FUN FACT ABOUT YOURSELF: I AM
NUMBER NINE OUT OF TEN CHILDREN!
GROWING UP IN A SMALL TOWN, NOT
EVERYONE WOULD KNOW WHICH ONE
OF THE "DALPHOND GIRLS" I WAS BUT
THEY KNEW I WAS ONE OF THEM!

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CALENDAR OF EVENTS

UNIVERSITY CLOSINGS

Winter Break

University Closed December 19th - January 1st

DEC. 23RD
3:30PM

JMU Football Competes in Armed Forces Bowl

JMU's bowl season debut in Fort Worth, Texas, facing off against Air Force! Watch live on ABC.

JAN. 9TH
3:00-4:30PM

AAASAC's Mentorship Committee- Connecting & Learning Together

Topic: Course & Room Scheduling

Location: Wine Price - Pathways Training Room

UNIVERSITY CLOSING

Martin Luther King Jr. Day

January 15th, 2024