



Norwegian People's Aid



JAMES MADISON UNIVERSITY

Center for International Stabilization and Recovery

## Cluster Munition Remnants Survey Workshop Agenda

The Fairmont Hotel Roosevelt Room		
<b>Wednesday, 7 June</b>	08.00	<b>Workshop welcome</b> <ul style="list-style-type: none"> <li>- CISR Director Ken Rutherford</li> </ul> <b>Opening remarks from workshop host, U.S. Department of State</b> <ul style="list-style-type: none"> <li>- Deputy Assistant Secretary Michael Rothstein</li> </ul>
	08.20	<b>Workshop agenda/administration</b> <ul style="list-style-type: none"> <li>- Jan Erik Støa (NPA)</li> <li>- Short individual introductions by all participants</li> </ul>
	08.45	<b>Organisational briefs on lessons learned in survey:</b> <ul style="list-style-type: none"> <li>- NPA</li> <li>- MAG</li> </ul> <p>Note: The presentations from the different organizations should focus on lessons learned and to share advice on potential best practice in evidence-based survey but also highlight any concerns and potential issues that should be a priority during discussions session. The duration should be 30-45 minutes per organisation.</p>
	10.15	<b>Coffee break</b> (refreshments provided)
	10.30	<b>Organisational briefs on lessons learned in survey (continued):</b> <ul style="list-style-type: none"> <li>- NRA</li> <li>- CMAA</li> </ul>
	12.00	<b>Lunch</b> (in Ballroom 1)
	13.00	<b>Organisational briefs on lessons learned in survey (continued):</b> <ul style="list-style-type: none"> <li>- VNMAC</li> <li>- UXO Lao</li> <li>- CMAC</li> </ul>
	15.00	<b>Coffee break</b> (refreshments provided)
	15.15	<b>Organisational briefs (continued):</b> <ul style="list-style-type: none"> <li>- HALO Trust</li> </ul>
	16.00	<b>Identify key points for discussions on second day of the work shop</b> Separate group discussions with Vietnam, Lao, Cambodia teams <i>(Additional meeting space available in the <b>Culpeper Room</b>)</i> Country teams discussions facilitated by: Lao PDR: Jan Erik Støa Cambodia: Zlatko Vezilic Vietnam: Jonathon Guthrie Short 10 min presentation by country facilitators on the key points identified for discussions on second day of the work shop
	17.10	<b>Closing remarks/summary of first day by facilitator</b> <ul style="list-style-type: none"> <li>- Jan Erik Støa</li> </ul>
	18.00 – 19.30	<b>Reception hosted by PM/WRA</b> (in The Colonnade)



<b>The Fairmont Hotel Roosevelt Room</b>		
<b>Thursday, 8 June</b>	08.00	<b>Opening remarks from facilitator</b> - Jan Erik Støa
	08.10	<b>Using Mobile GIS to Enhance Field Data Collection: Lessons Learned from the Field</b> - The lessons learnt and recommendations from JMU CISR pilot test of new mapping tools for CMRS conducted in Vietnam by Resad Junuzagic and Paul Rittenhouse, GIS professor from JMU
	08.45	<b>Discussion: Desk Assessment and Non-Technical Survey (NTS)</b> Points for discussion can include: - Relevant information to consider during planning for NTS (desk assessment) - The use of historical data, bombing data - Current use and development of technical support during NTS - Mapping tools, tablets, quadcopters, satellite photos - Team structures and training requirements - Use of dynamic or static questionnaires based on desktop information and differences in ground situation - How to ensure the inclusion of gender mainstreaming in the NTS process  <b>Any other key issues, as suggested by participants in Wednesday sessions</b>
	10.15	<b>Coffee break</b> (refreshments provided)
	10.30	<b>Discussion: Technical Survey (TS)</b> Points for discussion can include: - Relevant information to consider during planning for TS, process of data analysing of NTS data - Team structures and training requirements, specific team or multi skilled teams, all men, all female and mixed teams - Methodology and tools used by organizations today  <b>Any other key issues, as suggested by participants in Wednesday sessions</b>
	12.00	<b>Lunch</b> (in Ballroom 1)
	13.00	<b>Discussion on: "The End State" of the Evidence-Based Survey Confirmed Hazards Area</b> Points for discussion can include: - Information management and quality management of the CRMS process with focus on analysing evidence data from NTS and TS - Team leaders' and managers' understanding of the completed process And linking the CMRS process to clearance - Handover of land following NTS, TS and clearance - Liability in CMRS and follow up of "new evidence"  <b>Any other key issues, as suggested by participants in Wednesday sessions</b>
	15.00	<b>Coffee break</b> (refreshments provided)
	15.15	<b>Summary and discussions on the way forward.</b> Country teams discussions facilitated by: - Lao PDR: Jonas Zachrisson - Cambodia: Zlatko Vezilic - Vietnam: Jonathon Guthrie
	16.45	<b>Closing remarks from workshop host</b> - PM/WRA Director Stan Brown



Norwegian People's Aid



<b>The Fairmont Hotel Culpeper Room</b>		
<b>Friday, 9 June</b>	09.30 – 11:00	<b>OPTIONAL hands-on practicum session: Using Mobile GIS to Collect Field Data</b> (sponsored by PM/WRA) Paul Rittenhouse, JMU GIS professor <ul style="list-style-type: none"><li>- Practice using GIS survey tools on provided mobile tablet devices</li><li>- Learn more about WRA's <u>C</u>ISR <u>A</u>GO <u>S</u>urvey <u>T</u>ool (CAST) to collect data</li><li>- Be prepared to move around and ask lots of questions</li><li>- Discuss specific program needs and troubleshooting with the instructor and your colleagues</li></ul>