

Final Report for 2023-24 Academic Year

Institutional Review Board (IRB)

May 24, 2024

Chairpersons: Dr. Lindsey Harvell-Bowman (Chair) & Dr. Smita Mathur (Vice Chair)

Committee members:

Dr. Suzie Baker (Faculty)	Dr. Valerie Sulfaro (Faculty)
Dr. Santo Coleman (Faculty)	Mr. Brian Sullivan (Faculty- Alternate)
Dr. Laura Desportes (Emeritus Faculty)	Dr. Amanda Teye (Faculty- Alternate)
Dr. Amy Graham (Faculty)	Dr. Amy Thelk (Faculty)
Mr. V. Kagey (Administrative Faculty)	Dr. Angela Webb (Faculty)
Dr. Andrea Martinez Gonzalez (Faculty)	Dr. Chris Womack (Faculty)
Dr. Benjamin Meade (Faculty- Alternate)	Ms. Carolyn Strong (Ex-Officio)
Dr. David Peterson (Faculty)	Ms. Carrie Tillman (Ex-Officio- Alternate)
Dr. Rita Poteyeva (Faculty)	Dr. Betsy Early (Community Representative)
Dr. Eric Pyle (Faculty)	Ms. Helen Young (Community Representative)
Dr. Tobias Reynolds-Tylus (Faculty- Alternate)	Mr. Noah Gustin (Student Representative)
Ms. Lara Sapp (Faculty)	

23/24 meeting dates:

The IRB committee convenes the second and fourth Tuesday of every month, unless otherwise posted. The meetings were held via a combination of Zoom and in-person in Foundation Hall Conference Room # 2025 or Holland Yates Hall Main Conference Room.

June 13, 2023	January 30, 2024
July 12, 2023	February 13, 2024
August 22, 2023	February 27, 2024
September 12, 2023	March 8, 2024
September 26, 2023	March 19, 2024
October 10, 2023	April 9, 2024
October 24, 2023	April 23, 2024
November 14, 2023	May 7, 2024
December 12, 2023	May 21, 2024
January 16, 2024	

IRB New Member Training Sessions (Conducted by Chair and Research Compliance Manager)

August 22, 2023
September 20, 2023

IRB Training Sessions (Conducted by the Research Compliance Manager):

May 30, 2023	September 19, 2023
September 12, 2023	October 3, 2023
September 14, 2023	February 1, 2024
September 15, 2023	April 16, 2024

IRB Educational Opportunities:

- September 20, 2023 (“Learn about Research Ethics for All” webinar offered through the University of New Hampshire, Syracuse University, and the American Association on Intellectual and Developmental Disabilities (AAIDD))
- November 8-9, 2023 (“Black Lives Matter in Research: Transforming the Health Research Landscape for Justice & Equity” online symposium offered through Montclair University)
- January 17, 2024 (“Artificial Intelligence: The Impact on Academic and Research Integrity” webinar offered through Collaborative Institutional Training Initiative (CITI) Program)
- February 5, 2024 (“Effective IRB Review of Artificial Intelligence Human Subjects Research: Ethical and Regulatory Considerations” webinar offered through University of California system, Stanford, and CARE-Q)

Outgoing committee members:

Dr. David Peterson from Business Management will be resigning from the IRB. We will need to find a replacement from College of Business to represent that area.

Ms. Lara Sapp from Libraries will be resigning from the IRB. We will need to find a replacement from Libraries to represent that department.

Dr. Amy Theik from College of Education will be resigning from the IRB. We will need to find a replacement from College of Education to represent that area.

Mr. Noah Gustin has graduated from JMU. We will need to find a replacement to serve as student representative.

Ms. Carolyn Strong is stepping down from the committee as the Ex-Officio. Ms. Carrie Tillman will become the primary Ex-Officio.

The rest of the current members will remain on the committee.

Recommendations for incoming members:

Dr. Jessica Salvatore, Academic Unit Head, has recommended Dr. Kala Melchiori to serve as an alternate representative from Psychology.

Ms. Carolyn Schubert, Associate Dean for Academic Engagement, has recommended Ms. Jessica Lantz to serve as a representative from Libraries.

Dr. David Szvedo, Director of the Clinical and School Psychology Program, has recommended Ms. Nerissa Germain-Cronister to serve as student representative.

Summary of committee business for 23/24:

The IRB committee reviewed (1046) total protocols during the 2023-24 academic year. The breakdown of those reviews is as follows:

	Faculty/Staff	Grad Students	Undergrad Students	TOTAL
Full Board (FB) - New	28	23	7	58
Expedited (EXP)	60	32	21	113
Exempt	153	66	114	333
Not Human Subjects Research	11	15	1	27
Continuing Review - ORI	40	14	3	57
Continuing Review - EXP	3	1	0	4
Continuing Review - FB	0	0	0	0
Amendment Request - EXP	58	40	11	109
Amendment Request - ORI	116	36	11	163
Amendment - FB	3	0	0	3
Final Report	62	36	71	169
Protocol Violation- EXP	4	1	0	5
Protocol Violation- FB	0	0	0	0
Adverse Event- EXP	4	0	1	5
TOTAL	542	264	240	1046

Projected meeting schedule for 24/25 Academic year:
(Dates and times, if possible)

Meeting Time: 4:00 P.M.

June 11, 2024
July 16, 2024
August 20, 2024
September 10, 2024
September 24, 2024
October 8, 2024
October 22, 2024
November 12, 2024
December 10, 2024
January 14, 2025
January 28, 2025
February 11, 2025
February 25, 2025
March 11, 2025
March 25, 2025
April 8, 2025
April 22, 2025
May 6, 2025
May 20, 2025