

FAQ – Printing Class Roster Photos & Academic Requirements Reports

Q. Only the first page of the class roster prints. How can I print the entire roster?

Recommended method

Navigate to the class roster page and click the “Printer Friendly Version” link at the bottom of the page to display the students’ photos.

The screenshot shows the James Madison University website header with the university name in white on a purple background. Below the header is a navigation menu with a 'Main Menu' dropdown. The main content area displays a class roster table with columns for student ID, email, grade, course name, and level. The table contains four rows of student information. Below the table are buttons for 'Select All', 'Clear All', 'notify selected students', and 'notify all students'. A link labeled 'Printer Friendly Version' is circled in red at the bottom right of the page.

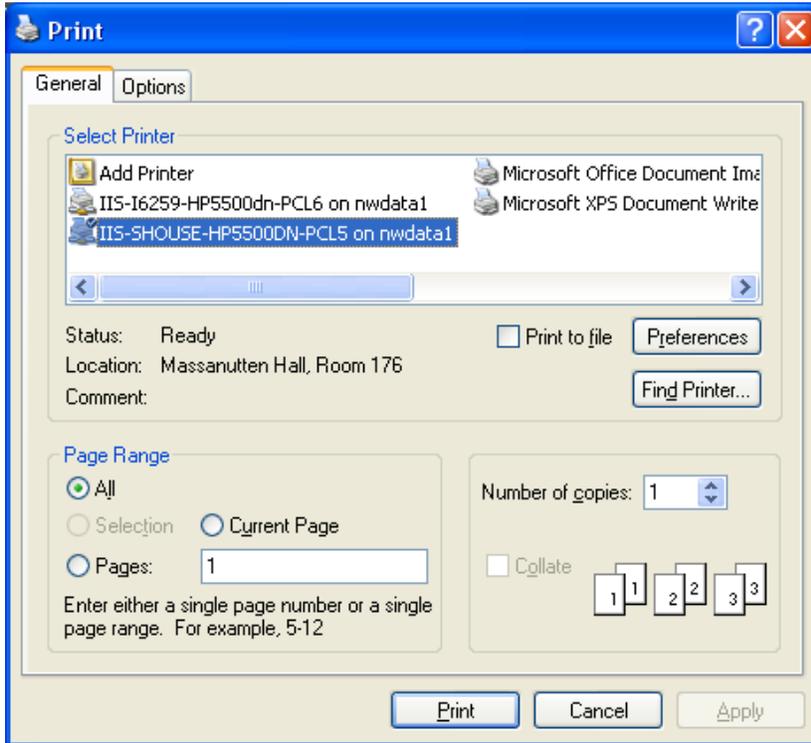
ID	Email	Grade	Course	Level
22	@dukes.jmu.edu	4.00	Integrated Sci & Tech - BS	Sophomore
23	@dukes.jmu.edu	4.00	Integrated Sci & Tech - BS	Sophomore
24	@dukes.jmu.edu	4.00	Integrated Sci & Tech - BS	Sophomore
25	@dukes.jmu.edu	4.00	Integrated Sci & Tech - BS/Pre-Veterinary Medicine	Junior

Click the “print” button in the upper left corner of the page.

The screenshot shows the James Madison University website header with the university name in white on a purple background. Below the header are navigation buttons for 'MyMadison', 'Employee', and 'Faculty'. A 'Main Menu' dropdown is visible, with a 'print' button circled in red. Below the menu is the title 'Class Roster' and the text 'Fall Semester 2016 | Regular Academic Session | J'. The main content area displays a class roster card for 'ENG 437 - 0001 (76272) STUDIES IN ITALIAN LITERATURE (Lecture)'. The card includes a table with columns for 'Days and Times' and 'Room'.

Days and Times	Room
TuTh 5:00PM-6:15PM	Keezell Hall 0303

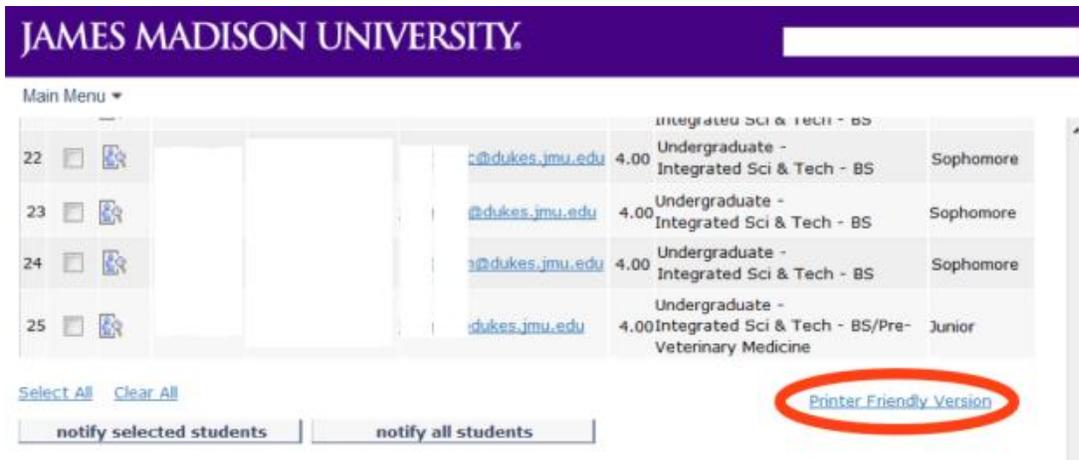
The print dialog box will appear. Be sure “All” is selected in the Page Range box and then click the Print button.



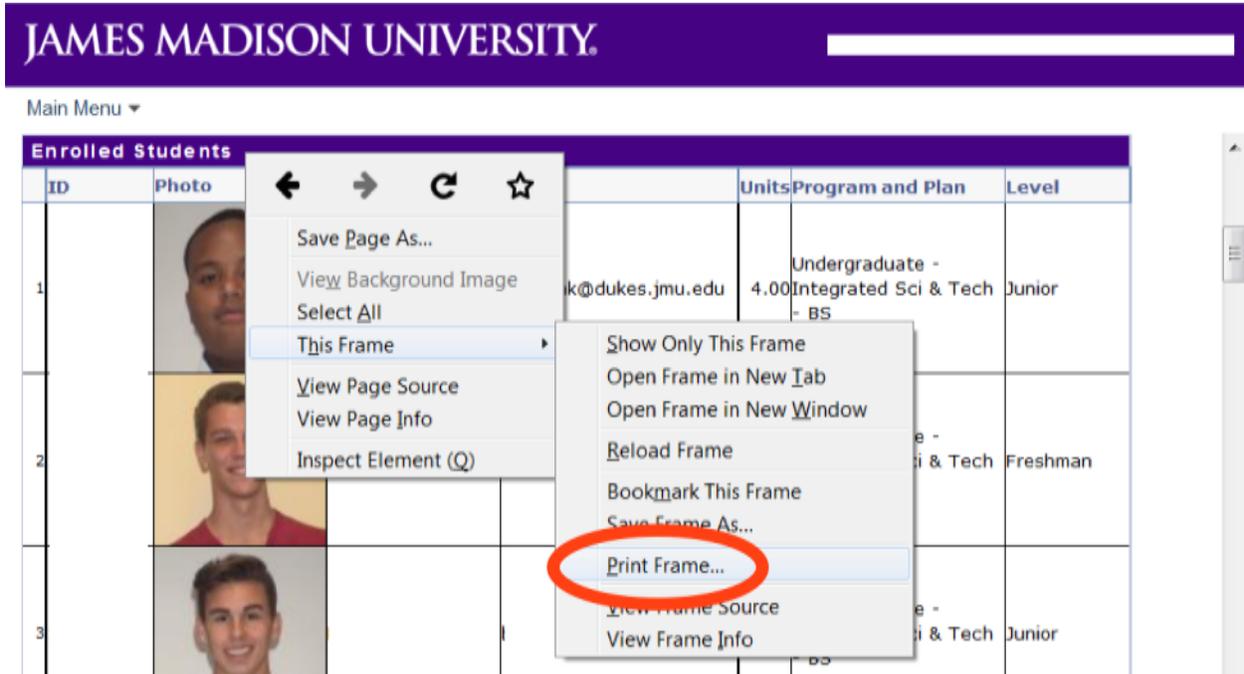
Alternative method for Firefox

Printing Class Roster with Photos

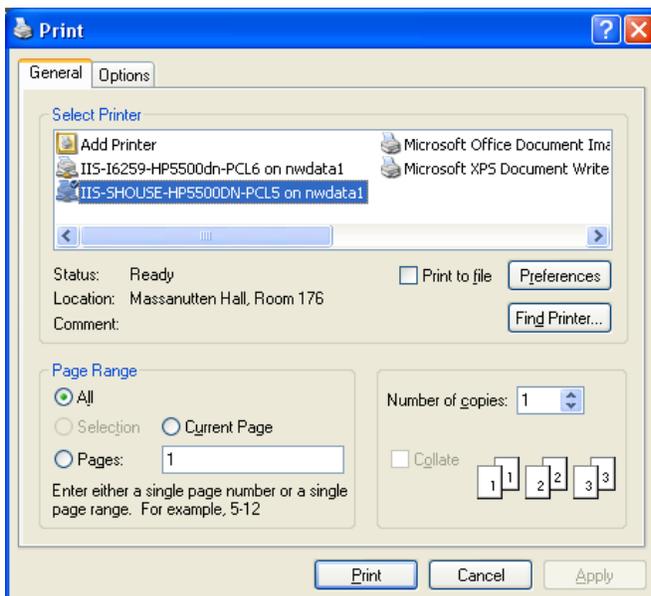
Using the Firefox browser, navigate to the class roster page and click the “Printer Friendly Version” link at the bottom of the page to display the students’ photos.



Right click on the purple bar with the text “Enrolled Students”. This will bring up a menu box. Hover over the option “This Frame” and another menu box will appear. Click on the option Print Frame...”



The print dialog box will appear. Be sure “All” is selected in the Page Range box and then click the Print button.



Q. Only the first page of the Academic Requirements report prints. How can I print the entire report?

NOTE: The print preview page loads slowly when using the Chrome browser. Recommended browsers for printing the Academic Requirements report are Firefox, Internet Explorer, and Safari.

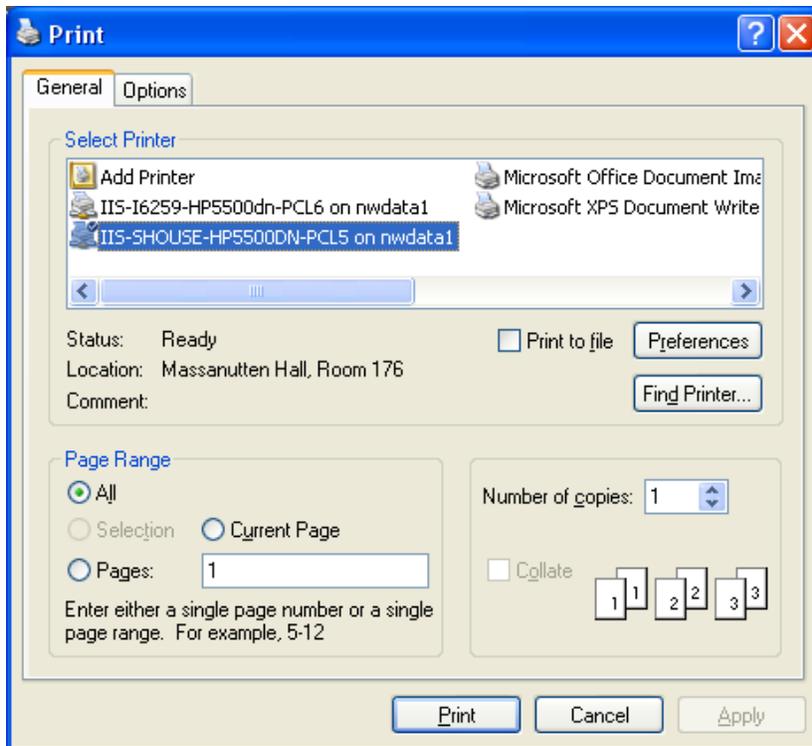
With the report showing in the browser, click the “expand all” button.



Click the “print” button.



Now the print dialog box will appear. Be sure All is selected in the Page Range box and then click the Print button.



Alternative Method for Firefox

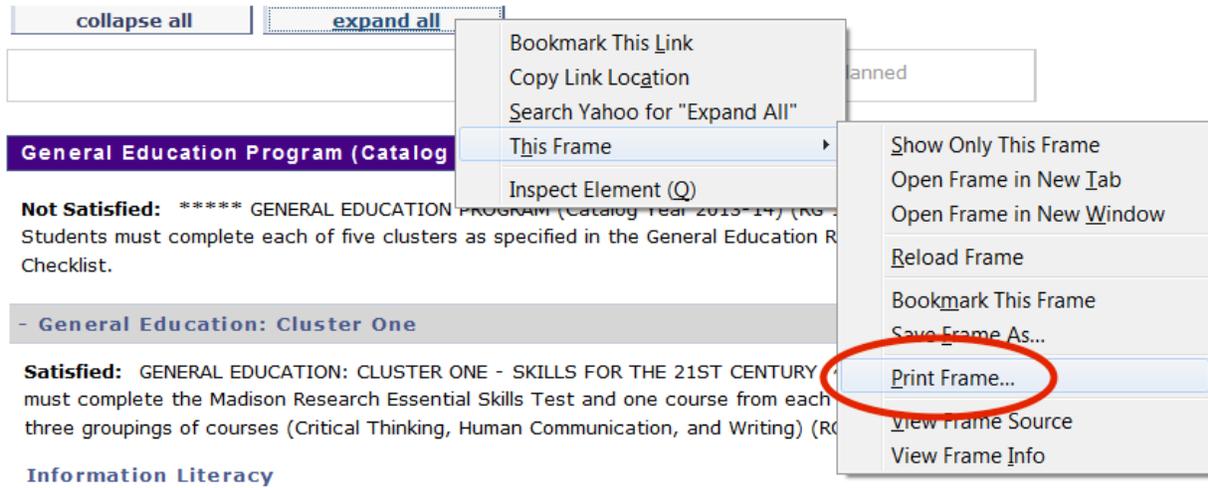
Using the Firefox browser navigate to the Academic Requirements page.

With the report showing in the browser, click the “expand all” button.

**** Students must also achieve a cumulative grade point average of 2.0 or better in all major and minor program(s).**



Right click on the “expand all” button. This will bring up a menu box. Select the option “This Frame”. When this option is selected, another menu box will appear. Select the option “Print Frame...”



Now the print dialog box will appear. Be sure All is selected in the Page Range box and then click the Print button.

