

Course Overload Request Form

The normal load per semester is 15 or 16 credit hours. A student with a cumulative grade point average of **3.25 or better** may register for **as many as 21 credit hours** per semester. Any student in academic good standing may take **a maximum of 19 credit hours** without securing special permission.

Students in academic good standing who wish to exceed these credits per semester limitations at JMU and/or through concurrent enrollment elsewhere, must secure permission from the head of the academic unit in which they are majoring.

Please email the completed form (*all fields except the Department Head signature should be filled*) to english@jmu.edu.

Name:

Date:

Student ID #:

Current GPA:

(Please include Unofficial Transcript with this form)

Number of overload hours requested:

Reason for request:

Approved By:

Faculty Advisor:

Department Head:

Department Head Signature: