C&I/Curriculum Deadlines
2023-2024 Approval Cycle for Changes Effective for 2024-2025 Catalog/Year

If you wish to: 1) Start a new course, 2) Request a course change (e.g., pre-reqs, title, description, credit hour, etc.) or 3) Request a program change that does not require SCHEV action (e.g., add a course, delete a course, exchange a required course, change credit hours slightly, etc.) and you wish to have this change be effective for the following semester:	It is strongly recommended that the **initial submission to Curriculog** be entered by the dates below to meet approval deadlines: (The timing varies from college to college due to the schedules for C&I meetings, but the timeframe from initial submission through Dean level approval can take 1-3 months).	To meet approval and catalog production deadlines, C&I proposals must be **approved through the College Dean's level** (so approved by the Department C&I, the AUH, the College C&I, and the College Dean) **by:**	To be included in the 2024-2025 catalog, C&I proposals must be **fully approved** (i.e. through all previous approvals plus the 2-week university review and Associate Vice Provost review) **by:**
Fall semester 2024	**November 1, 2023 at the latest**	***December 15, 2023**	***Friday, March 1, 2024**
Spring semester 2025	**January 3, 2024 at the latest (Undergraduate proposals)** **February 1, 2024 (Graduate proposals)**	***February 15, 2024 (Undergraduate proposals)** ***March 22, 2024 (Graduate proposals)**	***Friday, March 22, 2024**
Summer 2024 **Summer 2025**	**September 29, 2023 at the latest** **October 4, 2024 at the latest**	***November 15, 2023** ***November 15, 2024**	***Friday, March 1, 2024 (UG)** ***Friday, March 22, 2024 (Grad)** ***Friday, March 1, 2025 (UG)** ***Friday, March 22, 2025 (Grad)**

* Critical date

For **new programs** or any **changes that require Provost Curriculum Conference, CAP, BOV and/or SCHEV approval**, the timelines will be extended significantly (up to two years for some programs or actions). See additional information on new program approvals.