FACULTY SENATE MINUTES
Thursday, December 5, 2024 (meeting held via Zoom)

In attendance: Speaker: Ott Walter; Communications Director: McDonnell; Accounting: Briggs; Art, Design, and Art History: Brooks; Biology: L. Doyle; Chemistry: Kokhan; Comm. Sci. and Disorders: Harbick; Comm. Studies: Fife (proxy); Computer Inf. Sys. & Bus. Analytics: Wang; Computer Science: El-Khadi Rizvi; Early ELED & Reading: Mathur; Economics: J. Doyle; Edu. Found. & Exception: Wiley; Engineering: Harper; English: Gerber; Finance & Bus. Law: Parker; Foreign Languages: Galarreta; Geol. & Environ. Science: Pyle; Grad. Psych.: LeBlanc; Hart School of HSRM: Hallmon; Health Sciences: Lassiter; History: McCleary; IDLS: Schmitt-Harsh; Integrated Sciences: York; Justice Studies: Castle; Kinesiology: Wigglesworth; Libraries: Price; Management: Pattie; Marketing: Snyder; Math & Stats: Garren (proxy); Media Arts. & Design: Mitchell; Mid, Second, & Math: Shoffner; Music: Suggs; Nursing: Lewis; Phil. & Rel.: van Leeuwen; Political Science: H. Lubert; Psychology: Zinn; Soc. & Anth.: Trouille; Strategic Leadership Studies: Selznick; Theatre & Dance: Zazzali; Writing Rhetoric & Tech Comm: Hickman; Part-time Faculty Reps: Harlacker, Janow; SGA Rep: Spurling; Guests—Kolvoord, O'Fallon, Oldmixon, Liu, and others.

I. **Call to Order**—3:55 p.m.

II. The minutes from November were approved with a minor change.

III. **Provost's Report**—Dr. Bob Kolvoord
- Reengineering Madison:
  - OKTA is the new access and identity management system. Notifications about preregistering have gone out. Please preregister before going on winter break. The crossover from DUO will happen during spring break. As you plan spring syllabi, accommodate this change by not assigning student work that requires technology to be due during or right after spring break.
  - OKTA is the system that will allow annual password changes (rather than every ninety days), will keep adjuncts on the books from semester to semester, and will provide new faculty timely access to systems.
  - The current Enterprise Resource Planning (ERP) system is thirty years old. Folks are invited, as available, to join in the assessment of vendors aiming to replace the system. See 12/5/2024 email from Robin Bryan and Bob Kolvoord.
  - We continue to work with the CRM. Thanks to those who have crossed over to that platform, which allows us to keep track of students better as they move through their programs.

- o We're about to the halfway point in the projected ten-year Reengineering Madison process.
    - The SGIT draft definition of shared governance (see attached), which the provost endorses, will be shared with Academic Council.
    - The following questions were raised:
        - o Summer teaching, departmental/college workgroups, and reassigned time for special projects often push faculty up against the 33%-over-salary limit, which is a federal guideline open to interpretation by the university. What are the rules? A: This is a key feature to consider in the new system because it's been hard to track. Administration is trying to understand what needs to be counted.
        - o Any update on the presidential search process? A: None. It's a pretty closed process.

IV. **Speaker's Report**—Dr. Katherine Ott Walter
   - The speaker's oral and written reports to the BOV are on Canvas.
   - Policy feedback via Canvas is working well.
   - A few senators met with the Handbook Revision Committee about clarifying and updating the grievance policy. Talk to your departments, and try to attend the handbook revision forum set for your college. AA policy 2 information will move into the handbook.
   - No pressure, but if you want to invite BOV members to visit your class in the spring, this event will be happening again.
   - Spring semester meetings fall on the last Thursday of the month. The January Faculty Senate meeting will be held in person in Hartman 2021. The president will deliver remarks. Snacks and social time will begin at 3:30.
   - The senate continues to loan out regalia for graduation.
   - Question:
       - o The AUH policy caused angst—any update? It was requested that the public comment period not fall over winter break. A: The policy committee is set to discuss every comment that was submitted. They'll be doing a deep dive in the scheduled meetings (four hours before the semester's end). The committee is working diligently. The public comment period will not occur until the January return. There's a fifteen-business-day minimum public comment period.

V. **Treasurer's Report—Dr. Talé Mitchell**
   - There is currently $5,335.70 in the senate's bank accounts.
   - There have been two bereavements processed since the last meeting, thirteen total.
   - Dues are two months past due for eleven departments: Accounting (COB), Computer Info. Systems and BA(COB), Finance and Business Law (COB), Geology and Environmental Science (CSM), Health Professions (CHBS), Interdisciplinary Liberal Studies (US), Management (COB), Military Science (COE), Philosophy and Religion (CAL), Psychology (CHBS), Theatre and Dance (CVPA).
       - o $5 from each full-time faculty member to JMU Faculty Senate

Harrison Hall 0236, campus mail 2104, or via Venmo or Zelle.

VI. **Committee Reports**

- Faculty Concerns—Chair Kristen McCleary noted that the committee is meeting on Thursday, December 12. They are reading policies on grievances from peer institutions with the idea of sharing some ideas with faculty handbook revision committee. They are also reviewing the college governance section of the faculty handbook to determine whether the colleges are following the handbook policies.

- Policies—Chair Smita Mathur reiterated that the committee is meeting with the Academic Affairs Policies Committee (AAPC) about policy 2 for four hours before the end of the semester. Next semester, the committee will examine Policy 00, which outlines the process for revising policies at JMU.

- Adjunct Affairs—no report.

- Teaching and Student Relations—no report.

- Budget & Compensation and Government Relations—no report.

- Faculty Appeals—no report.

- Research and Scholarship—Chair Melanie Shoffner reported that the committee met with Anthony Tongen of REDI (see attached notes). The following suggestions were made: 1. Create a flow chart of REDI people with roles and contact information clearly identified (e.g., who addresses what). 2. Identify a REDI "communication officer" who consistently and clearly disseminates needed information directly to faculty. 3. Provide a more detailed explanation of and reasoning for IDC (further information here) on Sponsored Programs' website, and provide access to this information from REDI's website. Disseminate the information through multiple channels.

- Shared Governance—no report

- Other Committee Reports—Sarah Brooks, co-chair of the Handbook Revision Committee, announced that written feedback can be submitted through December 13 (handbookrevision@jmu.edu). The current handbook is here. The feedback fora continue. There will be many opportunities for feedback in the draft stages.

VII. **No New Business**

VIII. **No Unfinished Business**

IX. **Open Discussion**
- How are searches going? Many departments reported positive news, while some reported struggling to attract sufficient candidate pools.

X. **Adjournment:** 4:35 p.m.