

In order to be classified as a small, women-owned or minority vendor, you must be registered with the Department of Minority Business Enterprise (DMBE) and be able to provide your DMBE Registration Number.

For more information, you can access their website at www.dmbv.virginia.gov. You may also call 1-800-223-0671 (Virginia only) or 804-786-5560.

Classification Definitions

What is the definition of Minority Individual? Minority individual means someone who is a citizen of the United States or legal resident alien, and who satisfies one or more of the following definitions:

1. **African American** means person having origins in any of the original peoples of Africa and who is regarded as such by the community of which this person claims to be a part.
2. **Asian American** means a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands, including but not limited to Japan, China, Vietnam, Samoa, Laos, Cambodia, Taiwan, Northern Mariana, the Philippines, a U.S. territory of the Pacific, India, Pakistan, Bangladesh, or Sri Lanka and who is regarded as such by the community of which this person claims to be a part.
3. **Hispanic American** means a person having origins in any of the Spanish-speaking peoples of Mexico, South or Central America, or the Caribbean Islands or other Spanish or Portuguese cultures and who is regarded as such by the community of which this person claims to be a part.
4. **Native American** means a person having origins in any of the original peoples of North America and who is regarded as such by the community of which this person claims to be a part or who is recognized by a tribal organization.

Minority-Owned Business: Minority-owned business means a business concern that is at least 51% owned by one or more minority individuals or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals and both the management and daily business operations are controlled by one or more minority individuals.

Women-Owned Business: Women-owned business means a business concern that is at least 51% owned by one or more women who are citizens of the United States or non-citizens who are in full compliance with United States immigration law, or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest is owned by one or more women who are citizens of the United States or non-citizens who are in full compliance with United States immigration law, and both the management and daily business operations are controlled by one or more women who are citizens of the United States or non-citizens who are in full compliance with the United States immigration law.

Small Business: Small business means an independently owned and operated business which, together with affiliates, has 250 or fewer employees, or average annual gross receipts of \$10 million or less averaged over the previous three years.

Micro Small Business: Micro Small Business means an independently owned and operated business which, together with affiliates, has no more than twenty-five (25) employees and no more than \$3 million in average revenue over the three year period prior to certification.