JAMES MADISON UNIVERSITY

Office of the Registrar

ENROLLED GRADUATE
CREDIT BY EXAMINATION

Student Name _____ Student ID # _____ E-mail _____

Mailing Address _____ City _____ State _____ Zip _____

Credit by examination is an option available in some graduate programs. To earn credit by examination, you must obtain all signatures listed below in the order they are listed. Your program director will complete this form and and submit it to the UBO. When fee payment has been received, the form will be submitted to the Registrar's Office. A maximum of 9 credit hours can be earned through credit by examination or transfer from institutions other than JMU, with no more than 9 credit hours earned by a combination of exam or transfer.

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PROGRAM APPROVAL:
Arrangements have been approved for the above student to earn credit for:

Course Subj. and No. _____ Course Title _____ Credit Hours _____

Instructor Name (print) _____

Adviser Name (print) _____ Adviser Signature _____ Date _____

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FEE PAYMENT: UNIVERSITY BUSINESS OFFICE, STUDENT SUCCESS CENTER 5100
Payment of the credit by examination fee is nonrefundable and applies to the course listed above. The cost for the exam is $50 per credit hour .

UBO Representative Name (print) _____ UBO Representative Signature _____ Date _____

* * * * * * * * * * * * *

The above student has successfully met the requirements for credit by examination for this course and all fees have been paid. Credit should be awarded.

After fee is paid, forward to:

Office of the Registrar
Student Success Center Room 5300
MSC 3528
738 S. Mason Street
Harrisonburg, VA 22807

Revised March 2019

Entered by: _____

Date: _____