



JAMES MADISON UNIVERSITY
ROTH IRA PAYROLL DEDUCTION FORM

Contributions to a Roth IRA will be submitted on a semi-monthly basis and will be processed beginning the first payroll cycle after receipt of this form.

New Deduction: [] Change: [] Cancellation: []

I, _____, hereby authorize James Madison University to deduct \$ _____ from my salary each pay period, on a post-tax basis, for deposit into my Roth IRA account. This amount is to be forwarded on a semi-monthly basis to _____ (company). This authorization will continue until amended or terminated in writing.

The maximum amount that can be contributed to a Roth IRA in calendar year 2025 is \$7,000 (plus \$1,000 catch-up if applicable). The employee and company are responsible for compliance with all laws and regulations pertaining to a Roth IRA.

The employee agrees that the employer shall have no liability whatsoever for any loss suffered by the employee with regard to the selection of a Roth IRA.

Employee Signature Date Company Agent Signature Date

Employee PeopleSoft ID# HR Representative